SWAP | Bulk PRA

It allows technicians to submit bulk PRA for multiple Preventative maintenance work orders under the same site. We do

Bulk PRA's are still approved or declined on a work order basis. A Facilities Manager may approve multiple work orders for the Bulk PRA and decline another. If one or more work orders are declined by the FM, technicians will need to resubmit a PRA for this work order.

Who can use it?
SWAP users with technician access are able to use the Bulk PRA function via the app.

How it works:
1. To conduct a bulk PRA, just simply head to the work order summary screen on your app then select ⬗ icon on the top right corner of the page. This will take you to the Bulk PRA selection page.
2. The Bulk PRA page will allow you to select multiple or all PPM work orders grouped by site. This can be conducted per technician for each location.
3. Select the 'Group PRA' button at the bottom of the page to load the PRA form

<div style="background:#e8334a;color:#fff;text-align:center;padding:8px">Group PRA</div>

4. Submit the Bulk PRA. (Note: Where applicable approval is still required as per standard PRA process across selected accounts).
5. Technicians will be prompted upon selecting Start Job for each work order that a Bulk PRA has been submitted against, technicians are required to confirm if there are any changes to the PRA.

Note: Any work orders that are not placed onsite on the same day will revert back to the original work order status and will be required to submit a new PRA upon returning to site.

SYSTEM
Safe Work Assurance Platform (SWAP)

COMPATABILITY REQUIREMENTS
- Registered in SWAP
- Approved, Qualified Technicians
- SWAP Application Downloaded

KEY CONTACTS
Application Support Team:
1300 149 286 (1)
AU.Application.Suport@cushwake.com

SWAP Support NZ:
0800 888 068
NZ.SWAP@cushwake.com

Finance Enquiries:
FinanceHelpdesk@cushwake.com

FURTHER INFORMATION
For user guides and training dates, please visit the Vendor Engagement Portal